

REC Power Development and Consultancy Limited

(Formerly Known as REC Power Distribution Company Limited
A wholly owned subsidiary of REC Limited, a 'Navratna CPSE'
under Ministry of Power, Govt. of India)



Advertisement no. RECPDCL/HR/2022/2

RECRUITMENT OF EXPERIENCED PROFESSIONALS ON FIXED TERM BASIS

REC Power Development and Consultancy Limited (REC PDCL) formerly known as REC Power Distribution Company Limited is wholly owned subsidiary of REC Ltd. a "Navratna CPSE" under Ministry of Power, Govt. Of India. RECPDCL is rendering expert consultancy services in all the area of power sector across the country. The spectrum of consultancy services includes inter-alia, Project Management Consultancy (PMC) works, IT implementation in Power Sector, Smart Metering, Smart Grid, Solar Projects, Third Party Quality Inspection, Monitoring of Rural Electrification works, Feeder Renovation Program, Energy Audit, HVDS study, Load flow study of power system networks, preparation of Detailed Project Report (DPRs), Implementation of Power Transmission projects and such others. Also, RECPDCL is closely associated with various Govt. of India Schemes viz., DDUGJY, R-APDRP, IPDS, PMDP etc. and helping the Central/State power utilities across the Country.

REC PDCL is looking forward to engage professionals having experience in Power Distribution Sector in various disciplines on Fixed Tenure Basis initially for a period of 3 years which may be extended further depending upon the performance & requirement of the project. The place of posting will depend on the project requirements and shall be communicated at the time of interview/ joining. The post wise details of the vacancies are given as under:

Sl. No	Name of the post & Grade	Essential Qualification, Post Experience & Age	No of Posts / Category Details		Nature of experience required
1	Executive (Tech.)- Power Distribution, L4	Regular full time B.E / B. Tech or equivalent in Electrical/ Electrical & Electronics or equivalent from a recognized Institute/University with 1st Division /equivalent CGPA with having min. 11 Years of experience in Power Distribution Sector. Max. Age – 45 Years	01	03 (UR- 03)	<ul style="list-style-type: none"> Should have rich experience in Power distribution sector Handling field quality issues, third party inspection of projects in the area of UDAY/DDUGJY/R-APDRP/IPDS/ Saubhagya/ Rural Electrification/Loss Reduction/System Strengthening etc. Experience in handling technical specifications compliance issues of material used in distribution projects. Proven Project and Contract Management experience
2	Executive (Tech.)- SCADA / DMS, L4	Regular full time B.E / B. Tech or equivalent in Electrical/ Electrical & Electronics/Electronics and Communication/ Electronics and Instrumentation/Computer Science/IT or equivalent from a recognized Institute/University with 1st Division /equivalent CGPA with having min. 11 Years of experience in Power Distribution Sector. Max. Age – 45 Years	01		<ul style="list-style-type: none"> Should have experience in Power Sector including 2 years in SCADA/DMS Handling execution and field quality issues of projects in area of IT systems implementation/SCADA/DMS Experience in handling technical specifications in IT systems, DMS, Cloud server, Hardware requirement, SCADA & GIS.
3	Executive (Tech.)- MIS, L4	Regular full time B.E / B. Tech or equivalent in Electrical/ Electrical & Electronics/ Electronics and Communication/ Electronics and Instrumentation/Computer Science/IT or equivalent from a recognized Institute/University with 1st Division /equivalent CGPA with having min. 11 Years of experience in Power Distribution Sector. Max. Age – 45 Years	01		<ul style="list-style-type: none"> Should have experience in the Power sector in Handling MIS and preparation of reports and Data analysis. Having good knowledge of Microsoft Office, PowerPoint and other tools for making presentation and reports Experience in monitoring project using IT based MIS Dashboard for progress monitoring
4	Dy. Executive (Tech.)- Smart Metering, L-3	Regular full time B.E / B. Tech or equivalent in Electrical/ Electrical & Electronics/IT/Computer Science or equivalent or MCA along with 1st Division /equivalent CGPA having Min. 9 Years of experience in Power Distribution Sector. Max. Age – 40 Years	01	02 (UR-01 & SC-01)	<ul style="list-style-type: none"> Should have experience in the area of metering in DDUGJY/R-APDRP/ IPDS/Smart Metering projects for consumers/DT/feeders. Experience in handling system metering and energy accounting Handling field quality issues, third party inspection of projects in area of metering Experience in handling technical specifications compliance issues of material used in metering projects. Knowledge of AMI based metering will be an added advantage.

5	Dy. Executive (Tech), (Material Quality) L-3	Regular full time B.E / B. Tech or equivalent in Electrical/ Electrical & Electronics or equivalent from a recognized Institute/University with 1st Division /equivalent CGPA with having min. 08 Years of experience in Power Distribution Sector. Max. Age- 40 Years	01		<ul style="list-style-type: none"> Experience in area of Quality Inspection under schemes like DDUGJY/R-APDRP/ IPDS/ Saubhagya/ Rural Electrification / Loss Reduction/ System Strengthening etc. Handling field quality issues, third party inspection of projects in the area of UDAY/DDUGJY/R-APDRP/IPDS/ Saubhagya/ Rural Electrification/Loss Reduction/System Strengthening etc. Experience in handling technical specifications compliance issues of material used in distribution projects. TQM certification is desirable Total experience of minimum 5 Years Post Qualification experience for quality Inspection in Power infrastructure related works/similar Projects.
6	Dy. Executive (F&A) L-3	CA/ICWA/CMA or MBA with finance qualifications or equivalent with min. first division or equivalent CGPA having Min. 06 Years of experience. Max. Age- 40 Years	01	UR-1	<ul style="list-style-type: none"> Experience in Financial Management & analysis for Power infrastructure related works/similar Projects

1. Post reserved for Persons with Benchmark Disabilities (PwBD)-Reservation to PwBD shall be admissible in accordance with Government of India guidelines.

2. Remuneration :-

S.NO.	GRADES/ LEVEL	Exp	MCP (Monthly Consolidated pay)	REMARKS
1	L4	11	1,17,600/-	<i>*MCP-Monthly Consolidated pay is exclusive of all other benefits such as Group Personal Accident Insurance, Mobile Set reimbursement; Laptop reimbursement, hardship allowance for Ladakh posting along with medical benefits etc. shall be admissible as per Company Policy.</i>
2	L3	9	98,398/-	
3	L3	8	93,712/-	
4	L3	6	85,000/-	

3. Relaxations / Concessions: -

- Reservation / Relaxation of age shall be as per Government of India guidelines as applicable to SC/ST/OBC(NCL)/PwBD/Ex-Servicemen/J&K domicile category.
- Maximum age limit is relaxed by 5 Years for Schedule Caste & Schedule Tribe.
- Maximum age limit is relaxed by 3 Years for Other Backward Classes (Non Creamy Layer).
- Age relaxation in case of PwBD- 10 yrs in addition to age relaxation applicable to SC/ST/OBC-NCL category.
- In respect of J&K domicile during 01.01.1980 to 31.12.1989, the maximum age limit is relaxed by 5 Years for General category, 10 years for SC/ST and 8 years for OBC-NCL category.
- Reserve candidates applying against unreserved post shall be treated as General category.
- In case of PwBD, degree of disability should be 40% or above.

4. Selection process :-

Shortlisted Candidates shall be called for Personal Interview to be conducted at Corporate Office, RECPDCL or through online mode as per decision of the management. RECPDCL may adopt higher criteria in case of receipt of more number of applicants meeting eligibility criteria. The offer of engagement shall be issued to suitable candidates in order of merit and based on the number of vacancies.

5. General Instructions:-

- The posts are purely temporary in nature and offered on fixed tenure basis initially for a maximum period of three years further extendable by one year and six months subject to satisfactory performance, i.e. maximum for a period of four years and six months. These positions are not against any permanent vacancy. The placement will not entitle the candidate for any regular / permanent employment in RECPDCL in future.
- The selected candidates will be posted at the discretion of management of the company to serve at any of the company's offices/Transmission Lines/Projects/Unit.
- The cut-off date for ascertaining age and experience etc, will be last date of submission of application i.e **2nd May 2022**.
- Merely fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/appointment. Canvassing in any form will disqualify the candidate.
- All qualification should be full time and from Universities/Institutions recognized and approved in India by UGC/AICTE/Appropriate Statutory Authority(ies)
- Fraction of percentage in educational qualification will be ignored and will not be rounded off to next higher integer i.e. 59.9% will be treated as less than 60%.
- Teaching experience, Internship, Induction and any other training period will not be counted as experience.
- RECPDCL also reserves the right to cancel/amend the advertisement and/or the selection process there under. The number of positions filled may increase or decrease depending on the requirement of RECPDCL.
- Candidates who do not possess post qualification experience in areas mentioned under "Work Experience" need not apply.
- Candidates should be able to furnish relevant Degree and Post Qualification Work-Experience certificates at the time of Interview.
- Category should be carefully filled-up in the online application format as this will not be allowed for change at a later date. OBC candidates who do not belong to "Non-Creamy Layer" should submit their application under unreserved category only.
- Applications should be submitted online through RECPDCL's website, i.e. www.recpdcl.in (Career Page) in the prescribed format.
- The candidates applied for more than one post may attract the disqualification of applications.

- n. Candidates are advised to possess a valid e-mail ID & Mobile No. which is to be entered in the online application Form. They are also advised to retain this e-mail ID active for at least one year as any important intimation to the candidates shall be provided by RECPDCL through e-mail. They are further requested to check their e-mails regularly for any communication from RECPDCL in this regard.
- o. Candidates if invited for personal interview will be reimbursed to and fro actual fare limited to 2nd AC Train Fare from the starting station or mailing address whichever is nearer to the place of interview by the shortest route on production of proof of journey. Lodging charges will not be provided.
- p. Candidates employed in Govt./Semi Govt./PSU/Autonomous Body shall be required to apply through proper channel. However, in the event of difficulty, they may send the application directly and produce the relieving order from their organization in the event of selection.
- q. Incomplete applications i.e. columns of the format not filled in or those in format other than the one prescribed in our website www.recpdcl.in against this advertisement will not be entertained.
- r. Candidates are required to enclose self-certified copies of all the relevant documents in support of Date of Birth, Qualification, Experience, Category Certificate, latest pay slip etc., along with their applications. However, supporting documents in original as prescribed will be required for verification at the time of interview.
- s. Candidates should ensure that they fulfill the essential eligibility criteria prescribed for the post for which they are applying. In case it is found at any stage of the selection process or even after appointment that the candidate has furnished false or incorrect information or suppressed any relevant information/material facts or does not fulfill the essential eligibility criteria, his/her candidature / service are liable for rejection/termination without notice.
- t. Management reserves the right to restrict the number of candidates to be called for interview, reject the application without assigning any reason/change the number of posts / raise the standard of specification.
- u. No correspondence will be entertained from the candidates not called / selected for interview appointment.
- v. Only Indian Nationals need to apply.
- w. Applicants should have sound health. Engagement of selected candidates shall be subject to medical fitness test as prescribed by RECPDCL. No relaxation in medical standards shall be allowed.
- x. Applicants can apply to only one post, best suitable to them.

6. Documents Required at the Time of Interview: The following documents shall be required in original for verification at the time of interview. If any of the following documents are not produced by the candidates at the time of interview for verification, then he or she will neither be allowed to appear for the interview nor any fare reimbursed to him/her. Details are as under:-

- a) Aadhar Card/ Class 10 Certificate / Valid Proof for Date of Birth.
- b) Caste Certificate i.e. SC/ST/OBC (Non-Creamy Layer) on Government prescribed format and self- undertaking for OBC (Non-Creamy Layer) status in the prescribed format, valid Disability certificate Certificate, Discharge certificate in case of Ex-Servicemen if applicable.
- c) Mark Sheets of all semesters/years in support of educational qualification, degree Certificate (Provisional or Original) of Graduation and Post-Graduation clearly showing class/division/CGPA/percentage/mode/duration/stream/specialization of the qualification etc.
- d) "No Objection Certificate" in case of employed in a Government Department / Undertaking / PSU/ Autonomous Body etc.

7. Documents in Support of Work Experience(to be submitted at the time of interview):

- a) Appointment letter along with joining-Relieving Letter from Company/Organization should clearly show the date of joining and date of separation.
- b) Experience /Service Certificate/Salary statement/Bank Statement issued by Company/Organization. (it should indicate date of joining and date of relieving from each organization where worked along with designations).
- c) Relieving order (in case of experience with more than one organization)
- d) Latest Pay Slip
- e) Salary Certificates/proof of CTC together with ITR or Form-16 A issued by present / past employers(s).

Please Note:

- f) The recruitment process can be cancelled / suspended / terminated without assigning any reasons at any time. The decision of the Management will be final and no appeal will be entertained on what so ever matter.
- g) RECPDCL reserves the right to cancel, alter, and modify this advertisement in full or a part thereof without assigning any reason. Corrigendum/Extension etc., if any, shall be published in our website www.recpdcl.in/www.recindia.nic.in
- h) Applications must be filled by **2nd May 2022 up to 6:00 pm**. Candidates are **not required to upload any self-attested copies of proof of age, qualification, post qualification experience and caste certificate along with the application. All supporting documents are to be submitted at the time of interview.**

8. How to Apply:

Eligible applicants should register and apply online through RECPDCL's website, i.e. www.recpdcl.in (Career Page) **from 12th April 2022, 11.00 AM to 2nd May 2022 up to 06.00 PM**. Before applying read the instructions carefully mentioned in detailed advertisement and fill the online application form with providing correct information.

STEP 1: On-line Registration:

Interested eligible applicants should apply only for one post mentioned in the advertisement through RECPDCL On-line Recruitment portal. To apply visit <http://www.recpdcl.in> at Careers page.

- i. Before candidate's online registration, the applicants should have valid E-mail ID & Mobile No.
- ii. During registration, candidate has to provide valid information regarding Name, Date of Birth, E- Mail ID & Mobile No. Once registered successful, Date of Birth, E-Mail ID & Mobile No. are not allowed to edit in main application form.
- iii. After registration, candidate will receive Activation code to your registered email to verify and activate your e-mail login to access Online Recruitment Portal.

STEP 2: On-line Application:

- a) Before applying post, the applicants should keep the following documents ready: -
 - i. Scanned copy of recent passport size color photograph of the applicant in .jpg format with file size limit between 10KB to 100KB.
 - ii. Scanned Signature of the applicant in .jpg format with file size limit between 10KB to 100KB.
- b) After successful login, candidate should select only one post mentioned in the advertisement.

STEP 3: Fill the on-line application with relevant details and submit.

Important Instructions to Candidates for filling Online Application:

- a. Web Pages are best viewed in Chrome.
 - b. Before submitting the online application, the applicants are requested to go through carefully the details of the post and content of the post on the website.
 - c. The applicant should cross check all the details filled in the On-line Application, before finally submitting the same, as no correction will be possible at a later stage.
 - d. Please be noted that the online application form is not editable after final submission.
 - e. The applicants are not required to send hard copies of the application form.
 - f. A recent passport size photograph (scanned) should be in .jpg format (with file size limit between 10KB to 100KB).
 - g. Signature (scanned) should be in .jpg format (with file size limit between 10KB to 100KB).
 - h. The applicants are advised to fill in all their particulars carefully in the online application.
 - i. Incomplete application shall be rejected.
 - j. Applicants are advised to retain the acknowledgement and printout of the submitted online application for future reference.
 - k. In case of filling of wrong/incorrect information in the application, application shall be rejected without assigning any reason. Onus of the same lies with the candidate.
 - l. The candidates presently working in Central Govt. /State Govt. / PSUs/Autonomous Bodies/University etc. are required to provide No Objection/cadre clearance from current employer at the time of interview. The current employer will also certify their Vigilance Clearance and Integrity.
 - m. Incomplete applications in any respect are liable to be rejected summarily. No representation against such rejection will be entertained.
 - n. In case of difficulty in the submission of online application form please email the queries to app.helpdesk@recpdcl.in, it@recpdcl.in (or) hr.delhi@recpdcl.in.
9. The candidates applying should ensure that they are fulfilling all eligibility conditions/requirements . Shortlisting shall be based on the details mentioned in the application. Verification of original documents will be done at the time of interview. Mere shortlisting for interview does not indicate any right for interview.

10. Important Dates:

Commencement of Online Submission of Applications	12 th April 2022(Tuesday), 11:00 AM
Closing of On-line Submission of Applications	02 nd May 2022(Monday), 06:00 PM

