



रूरल इलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड

RURAL ELECTRIFICATION CORPORATION LIMITED

(भारत सरकार का उद्यम) (A Government of India Enterprise)

Regd Office: Core-4, SCOPE Complex, 7 Lodi Road New Delhi 110003

Tele. 24365161 Fax 24360644 Email reccorp@recl.nic.in Gram RECTRIC

Website [www.recindia.nic.in](http://www.recindia.nic.in)

## SPECIAL RECRUITMENT DRIVE TO FILL UP BACKLOG VACANCIES REQUIRES: Professional in various Discipline

Rural Electrification Corporation Limited (REC) is a Schedule 'A' Navaratna Public Sector Enterprise under the administrative control of Ministry of Power engaged in financing and promotion of transmission, distribution & generation projects throughout India. The performance highlights and other details of the Company may be seen by visiting REC website at [www.recindia.nic.in](http://www.recindia.nic.in) The following posts under reserved category are proposed to be filled:

Sl.No	Name of the post & IDA scale of pay (Provisional)* (w.e.f. 1.1.2007)	No. of posts (reserved for)	Qualifications	Post qualification executive exp. (Yrs)	Age limit As on 1/6/2011 (Yrs)
1.	<b>General Manager (Engg.)</b> E-8 (Rs. 51300-73000)	2 [OBC]	BE/B.Tech. with Electrical or Mechanical specialization or equivalent from a recognized Institute/University approved by AICTE with 1st Division. Desirable: MBA / Proficiency in IT applications	20	52
2.	<b>Dy. General Manager (Fin.)</b> E-7 (Rs. 51300-73000)	1 [SC]	Graduate from recognized University and CA/ICWA	15	48
3.	<b>Chief Manager (Fin.)</b> E-6 (Rs. 43200-66000)	1 [ST]	Graduate from recognized University and CA/ICWA	12	45
4.	<b>Assistant Manager (Fin.)</b> E-3 (Rs. 29100- 54500)	1 [SC]	Graduate from recognized University and CA/ICWA	04	35
5.	<b>Accounts Officer</b> E-2A (Rs.24900-50500)	1 [ST]	Graduate from recognized University and CA/ICWA	02	30

Relaxation in age/experience/qualifications will be given as per Government of India rules to SC/ST/OBC/ Victims of 1984 riot will get relaxation in age as per Govt. of India norms. REC reserves the right to revise/cancel the recruitment process without assigning any reason. Those interested to apply should visit [www.recindia.nic.in](http://www.recindia.nic.in) for detailed advertisement and for down loading prescribed application format. **Applications will not be accepted in any other format.** Last date for receipt of application is 01.08.2011.

### EXPERIENCE PROFILE:-

Post of General Manager at SL. no. 1, requires *minimum of 20 years of post qualification executive experience out of which 2 years experience in the pay scale of 51300-3%-73000 at the level of Additional General Manager or Rs. 37400-67000 GP 10000 (CDA pay scale w.e.f 2006) or equivalent profile for others.*

Post of DGM at Sl no. 2 requires *minimum of 15 years of post qualification executive experience out of which 2 years experience in the immediate lower grade of Chief Manager in IDA pay scale of 43200-66000 or 2 years in Rs. 37400-67000 GP-8700 (CDA scale w.e.f. 2006) or equivalent level/post profile for others.*

Post of Chief Manager at Sl no.3 requires *minimum of 12 years of post qualification executive experience out of which 2 years experience in the pay scale of Manager in IDA pay scale of 36600-62000 or 15600-39100 GP 7600 (CDA scale of pay w.e.f. 2006) or equivalent level post profile for others.*

Post of Assistant Manager at Sl. no. 4 requires *minimum of 4 years of post qualification executive experience out of which 2 years experience in the pay scale of Officer / Senior Officer in IDA pay scale of 24900-50500 or in the pay scale of 15600-39100 GP 5400 (CDA w.e.f 2006) or equivalent post profile for others.*

Post of Accounts Officer at Sl no. 5 require *minimum of 2 years of post qualification experience in the pay scale of Assistant Officer in IDA pay Scale of 20600-46500 or 9300-34800 GP 4200 (CDA w.e.f.2006) or equivalent post profile for others.*

#### **NATURE OF EXPERIENCE:-**

Post at Sl. no.1 GM (Engg.) require hands on experience in various fields of power sector/ PSUs in the areas including Generation, Transmission & Distribution with an exposure to project planning, formulation, appraisal, execution, Procurement, Contracts, Standardization, Cost Engineering, Quality Assurance & Inspection, Monitoring, Finalization of Power Purchase Agreements, Renewable Energy Projects etc.

Posts at Sl no. 2 to 5 require hands on experience in reputed Financial Institutions, NBFCs, Nationalized banks, PSUs etc. in maintenance of Corporate Accounts, taxation, appraisal of power projects, mobilization of resources including international finance, policy matters, concurrence, area of Credit / Entity Appraisal of DDG Projects, Techno-Commercial Appraisal of Power Projects, Preparation of Bid Documents, Tendering of Transmission Projects and related activities.

Allowances such as HRA / Leased residential accommodation, conveyance reimbursement, medical reimbursement, CPF, Gratuity, Leave encashment, House building advance etc. are admissible as per the rules of the Corporation.

The performance highlights and other details of the Company may be seen by visiting REC website at [www.recindia.nic.in](http://www.recindia.nic.in)

#### **GENERAL INFORMATION:**

The incumbents are liable to be transferred /posted anywhere in India at the discretion of the company. Selected candidate/s should be able to join at the earliest. Internal candidates (other than those on deputation) applying for suitable positions will be given age relaxations as per rules. However, internal candidates on probation will not be eligible. For those on deputation, their rank in parent department shall be considered for immediate lower grade experience. The cut-off date for age and experience will be 01.06.2011. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being selected for the interview / appointment. Canvassing in any form will disqualify the candidate. The Corporation reserves the right to cancel/amend the advertisement increase /decrease the no. of posts and/or the selection process there under. Those called for the interview will be paid to and fro IInd class rail fare by the shortest route as per rules.

**HOW TO APPLY:** Those candidates serving in Govt. agencies / Organizations **must apply through proper channel/submit NOC at the time of interview.** Eligible and interested candidates should visit/ log on to [www.recindia.nic.in](http://www.recindia.nic.in) to download prescribed application format. Application received in any other format will not be entertained **Applications incomplete/ unsigned, without attested copies proving age, qualifications including specialization, class, % of marks, experience, and applications received late due to postal delays etc. will not be considered.** A recent pass port size photograph should be affixed in the right hand top corner on the front page of the prescribed application format.

**The envelope duly super-scribed as application for the post of "-----" containing the duly filled in and signed application (strictly in the prescribed format) along with the attested copies of the said enclosures should be sent to the Deputy Manager (HR), so as to reach REC by 01/08/ 2011 up to 6.00 P.M. at the address indicated below.**

#### **RURAL ELECTRIFICATION CORPORATION LIMITED**

(A Government of India Enterprise)

3<sup>rd</sup> Floor, 311, Palika Bhawan,

R.K. Puram, Sector-13, New Delhi 110066

Website: [www.recindia.nic.in](http://www.recindia.nic.in)

**Application Format**

Affix recent  
Colour passport Size  
photograph

Name of the post applied :-----

**I. Personal particulars :**

1. Name-
2. Father/Husband's Name-
3. Nationality-
4. Minority Community (Not applicable/Christian/Muslim/Sikh/Zorastian)
5. Marital Status (Married/Unmarried)-
6. Gender (Male/Female)
7. Address for communication-
8. Contact No. with STD Code-
9. E-mail ID-
10. Nearest Railway Station-

**II. Preliminary details :**

1. Category (General/SC/ST/OBC-NCL)
2. Are you a Domicile of J&K during 1.1.1980 to 31.12.1989 (Yes/No) or riot victim of 1984
3. Whether Ex-Serviceman (Yes/No)
4. No. of years of service-
5. Whether Person with disabilities/PH (Yes/No)
6. Date of Birth/Age as on (00/00/0000)

**III. Educational qualification starting from SSC: with attested photocopies**

Qualification	Year of passing	Board/Univ./Insti	Main Specialization	Subject/	%age marks/Grade/Div/Class	of

**V. Experience details**

1. Present position held from with date and chronological order-
2. Present Designation-
3. Name of the Organization-
4. Present Job Responsibilities-
5. Type of the Organization (Govt/PSU/Private/JV/MNC/NGO/Academic/Others)
6. Pay Scale in case of Govt./ PSU employee for others CTC with full details.
7. Previous experience details with name of the organization, position held, pay details, nature of work etc. in chronological order from date of 1<sup>st</sup> appointment and any other information regarding area of exposure / experience (In not more than 200 words)

**V. Other details:**

1. Academic achievements in 20 words (optional)
2. Professional achievements in 20 words(optional)
3. No. of days required for joining if offered,
4. Languages known
5. Extra Curricular activities, if any (optional)

Verify all details filled in once again

**Declaration:**

I hereby declare that I have verified the details indicated above and also confirm that all the information is submitted to the best of my knowledge. At any stage if it is found that any of the above information is incorrect and/or is suppressed, the management of REC shall have the right to take any action, as deemed fit as per extant rules.

(Signature)