



## RURAL ELECTRIFICATION CORPORATION LIMITED

(भारत सरकार का उद्यम)(A Government of India Enterprise)

Regd Office: Core-4, SCOPE Complex, 7 Lodi Road New Delhi 110003  
Tel.: 24365161 Fax: 24360644 Email: reccorp@recl.nic.in Gram RECTRIC  
Website [www.recindia.com](http://www.recindia.com) & [www.recindia.gov.in](http://www.recindia.gov.in)

Ref no. 01/2014/HR/Rect.

### REQUIREMENT OF PROFESSIONALS IN VARIOUS DISCIPLINES

Rural Electrification Corporation Limited (RECL), a NAVRATNA Central Public Sector Enterprise under Ministry of Power, is a premier financial institution engaged in the business of financing power projects in the field of generation, transmission and distribution. Over the years, the company has witnessed phenomenal growth & is having net worth of ₹ 20669 cr with net profit of ₹ 4683 cr (as on 31.03.14). The Company also has a Training Institute in Hyderabad by the name 'Central Institute for Rural Electrification (CIRE)' which caters to the training and development needs of Power Sector Employees both from India & abroad.

In pursuit of greater heights, REC desires to recruit professionals across various disciplines. The company offers an attractive compensation package which is one of the best in the industry including Basic pay and DA (on IDA pay pattern) with benefits such as leased accommodation, perks & allowances in accordance with the cafeteria approach, medical facilities including post-retirement medical benefits, group insurance, pension, CPF, Gratuity etc. The details of the vacancies available in various disciplines are as below:

S. No.	Name of the Post & IDA Scale of Pay	No. of Posts	Minimum Qualification/s	Min. Post Qualification executive exp. (years)#	Maximum age (yrs) @	Nature of experience	Experience In Immediate Lower Scale
<b>Engineering</b>							
1.	Engineer, E2, ₹ 24,900 – 50,500	31 (UR-18, SC-4, ST-1, OBC- NCL-8)	<b>Essential-</b> B.E/B.Tech or equivalent in Electrical Engineering from a recognized Institute/University with first division or equivalent CGPA.  <b>Desirable</b> : M. Tech/ MBA	02	28	Hands on experience in Electric Power Utilities in the areas of Generation (including renewable) and/or Transmission & Distribution, Project appraisal & Financing preferably with an exposure to Project Planning, Formulation,	Minimum of 2 years of post-qualification executive experience in the induction grade of IDA pay scale or equivalent in the pay scale of ₹ 9,300-34,800 + GP 4,600/ 4,800 (CDA scale of pay w.e.f.2006) or equivalent level/ post

						Appraisal, Execution, Operation & Maintenance, Procurement/Contracts, Power Project Monitoring, Commercial / regulatory environment of Power sector.	profile for others.
<b>Rajbhasha</b>							
2	<b>Manager (Rajbhasha), E5, ₹ 36,600 – 62,000</b>	1 (UR)	<p><b>Essential</b> First Class (or equivalent CGPA) Master's Degree (Full Time) of recognized Institute/University in Hindi, with English as one of the subjects at Bachelor's Degree level.</p> <p><b>OR</b> First Class (or equivalent CGPA) Master's Degree (Full Time) of recognized Institute/University in English with Hindi as one of the subjects at Bachelor's Degree level.</p> <p><b>Desirable</b> Post Graduate Degree (Full Time) or Diploma in translation from Hindi to English &amp; vice versa from a recognized Institute/University.</p>	12	40	Should be well versed with the Rules & Regulations of implementation of various provisions/directives of Official Languages Act and Rules thereunder for PSUs, its terminology, procedure & systems, including experience in interaction with external implementing and enforcement agencies.	Minimum 12 years post qualification executive experience in the implementation of the Govt. of India Policy on Official Language, with a minimum of 2 years in the immediate lower scale of ₹ 32,900-58,000 (IDA) or 6 years in the pay scale of ₹ 15,600-39,100 + GP 6,600 (CDA scale of pay w.e.f.2006) or equivalent level / post

3	<b>Asst. Rajbhasha Officer cum Hindi Translator, E1, ₹ 20,600-46500</b>	1(UR)	<p><b>Essential</b> First Class (or equivalent CGPA) Master's Degree (Full Time) of recognized Institute/University in Hindi, with English as one of the subjects at Bachelor's Degree level.</p> <p><b>OR</b> First Class (or equivalent CGPA) Master's Degree (Full Time) of recognized Institute/University in English with Hindi as one of the subjects at Bachelor's Degree level.</p> <p><b>And</b> Post Graduate Degree/Diploma (Full Time) in translation from Hindi to English &amp; vice versa from a recognized University.</p>	01	30	Should be well versed with the Rules & Regulations of implementation of various provisions/ directives of Official Languages Act and Rules made thereunder for PSUs, its terminology, procedure & systems, including proficiency in translation work in English to Hindi and vice versa.	Minimum of 1 year of post-qualification executive experience in the executive /officer cadre or equivalent.
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### Corporate Communication & Public Relations

4	<b>Officer (CC/ PR), E2, ₹ 24,900 – 50,500</b>	1(UR)	Graduation with MBA/Post Graduate degree or Diploma (2 years full time) in Corporate Communication & Public Relations related specialization viz. Communication/Advertising & Communication Management /Mass communication /Journalism etc. from a	2	28	Hands on experience in entire gamut of activities of Public Relations including designing and execution of media planning, corporate image building and coordination with the media and press with outstanding oral and	Minimum of 2 years of post-qualification executive experience in the induction grade of IDA pay scale or in the pay scale of ₹ 9,300-34,800 + GP 4,600/4,800 (CDA scale of pay w.e.f.2006) or equivalent level/ post
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			recognized Institute/ University with First Div. or equivalent CGPA.			written communication skills.	profile for others.
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**Abbreviations used:-** UR-Unreserved, OBC- NCL - Other Backward Classes – Non Creamy Layer, SC- Scheduled Caste, ST- Scheduled Tribe, PWD- Person with Disability.

@ Relaxations for SC/ST/ OBC -NCL/ PWD/ Ex-servicemen/ J&K domicile category will be as per Govt. of India guidelines.

# Applicants, who are holding the posts in the pay scales specified above (in the immediate lower grade) in substantive capacity i.e. other than time scale, in situ basis, etc. will only be considered eligible for all the positions.

One post from posts at S. No. 1 and 2 are identified as suitable for Hearing Handicapped (HH) candidates and one post from posts at S. No. 2 and 4 are identified as suitable for Visually Handicapped (VH) candidates. Reservation to PWDs shall be admissible in accordance with Government of India guidelines for disabilities as follows:

CADRE	IDENTIFIED POSTS FOR PWD	TYPE OF DISABILITY	LEGEND
• Engineering	Post at S.no 1	HH	B= Blind, LV=Low vision, HH= Hearing Handicapped
• Rajbhasha	Post at S. no. 2	B/LV/HH	
• CC& PR	Post at S. no. 4	B/LV	

#### GENERAL INFORMATION:

- Candidates are required to go through the full text of advertisement and read all the given conditions carefully, while applying for the post.
- Only Indian Nationals are eligible to apply.
- All qualifications should be full time and from Universities/Institutions recognized and approved in India by UGC/AICTE/Appropriate Statutory Authority (ies).
- The incumbents are liable to be posted anywhere in India. The selected candidate/s should join within the prescribed time limit.
- Those working in Govt. / PSUs may apply through proper channel or submit 'No Objection Certificate' at the time of Interview or should submit proper relieving order from present employer at the time of joining.
- Internal candidate(s) (other than those on deputation) applying for positions will be given age and fee relaxation as per Rules. However, internal candidates on probation will not be eligible. For those on deputation, grade/rank/pay scale in parent department will be the reference point for the purpose of experience.
- The cut-off date for ascertaining age and experience will be **15<sup>th</sup> Sept. 2014**.

8. In order to restrict the number of candidates to be called for interview and/or screening test, if so required, the management reserves the right to raise the minimum eligibility standard/criteria.
9. While applying for any post, the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. If at any stage of recruitment, it is detected that a candidate has furnished any incorrect/false information or has suppressed any material fact(s) to become eligible, his/her candidature will stand automatically cancelled. If any of the above short coming(s) is/are detected even after his/ her appointment, his or her service is liable to be terminated without any notice. While filling applications online, candidates must ensure that all information is filled in correctly in all respects. If any discrepancy is found in the online and offline mode of application, the candidature will be summarily rejected.
10. Teaching experience and training period will not be counted as experience.
11. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/selection process.
12. In case any ambiguity / dispute arises on account of interpretation in versions other than English, English version will prevail.
13. REC reserves the right to cancel / restrict /modify /alter the recruitment process, if need so arises, without issuing any further notice or assigning any reason whatsoever.
14. Outstation candidates called for interview will be reimbursed - single to and fro AC II tier rail fare by the shortest route for the posts at S.No. 1,2 & 4 and single to and fro II class/AC III tier rail fare by the shortest route for the post at S.No.3 as per REC TA /DA Rules subject to submission of proof of journey and production of all documents for verification upon completion of Interview.
15. OBC candidates belonging to creamy layer category should apply as general category and against general vacancies.
16. Candidate should note that the onus of proving the correctness and authenticity of the details provided in the application is on him/ her.
17. Other factors remaining the same, preference shall be given to candidates with experience in power sector.
18. Persons suffering from disability of not less than 40% as per Government of India guidelines shall only be eligible for the benefit of PWD.
19. Registration Fee is non-refundable.
20. All information regarding recruitment would be available in the '**Careers**' tab on the REC website (<http://www.recindia.gov.in>). Applicants are advised to check the website periodically for important updates.
21. Furnishing of wrong/false/incomplete/inconsistent/ ambiguous information in the application will lead to disqualification of the candidate and his candidature will be rejected. Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.
22. Those candidates separated from any PSU/PSE on VRS would be required to refund VRS compensation received in the event of selection in REC.
23. All appointments will be subject to medical fitness as per REC Rules.
24. No correspondence will be entertained from candidates not shortlisted/ selected.

25. Any corrigendum/clarifications on this advertisement, if required, shall be uploaded on REC website only.
26. Fraction of percentage in educational qualification will be ignored and will not be rounded off to the next highest integer i.e. 59.9% will be treated as less than 60%.
27. Applicants called for test/interview shall have the option to write/speak/ answer in Hindi/ English.
28. SC/ST/PWD/Ex-Servicemen/Internal Candidates are exempted from payment of application/processing fee. Candidates belonging to General and OBC-NCL category need to pay application/processing/registration fee of ₹500/-(plus additional transaction/ banking charges).
29. All communications will be sent to the address filled by the candidate as address for communication in the Application form. Also, TA/DA will be paid to candidates for journey from the same address or as per journey proof whichever is lower.
30. Any request for change in Test/ Interview Centres will not be entertained.
31. REC has the right to add/ delete venues for tests.
32. All disputes / cases related to this recruitment process are subject to jurisdiction of courts of Delhi only.

### SELECTION PROCEDURE

The Selection procedure will be decided by REC depending upon the response received against each post. However, for 'Engineering' discipline, the selection process will be by way of an "All India Written Test" followed by Group Discussion and/ or Personal Interview. For other disciplines, selection process shall be by way of Group Discussion or Personal Interview or both or by any other appropriate method as decided upon by the REC Management. Decision of REC will be final in this regard.

### HOW TO APPLY:

Eligible and interested candidates should visit the '**Careers**' tab on our website i.e [www.recindia.gov.in](http://www.recindia.gov.in) for applying online. Application received in any other format will not be entertained. A candidate can apply for one post only failing which REC reserves the right to consider any one application only at the discretion of REC management. The process for application for various posts is as under:

S.no	Discipline	Procedure for applying	For applying
1	Engineering	Only apply online.	Click on " <b>APPLY NOW</b> "
2	Rajbhasha	For Rajbhasha and CC/ PR discipline, after applying online, take printout of <b>Registration Slip</b> . Sign the <b>Registration Slip</b> , affix recent coloured passport size photograph, enclose self-attested copies w.r.t proof of age, qualifications including specialization, class, % of marks, experience, category, pay-slip, proof of current pay scale including last promotion order etc. and send the same to the below mentioned address.	
3	Corporate Communication & Public Relations		

Wherever hard copies are prescribed, it may be noted that incomplete/ unsigned applications, without self-attested copies in proof of age, qualifications including specialization, class, % of marks, experience, category, etc.. Applications received late due to postal delays etc. will not be considered. **Last date for applying online is 15<sup>th</sup> Sept. 2014.**

The envelope duly super-scribed as '**Application for the post of \_\_\_\_\_**' containing the duly filled in and signed application along with the self-attested copies of the said enclosures should be sent to the DGM (HR) so as to reach REC by **25<sup>th</sup> Sept 2014** till **6:00 P.M** (**last date for receiving applications in hard form**) at the address indicated below:

**RURAL ELECTRIFICATION CORPORATION LIMITED  
Core-4, SCOPE Complex, 7, Lodhi Road, New Delhi-110003**