

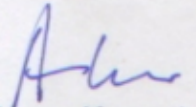
RURAL ELECTRIFICATION CORPORATION LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)

Circular

Reference is invited to Vigilance Division's Circulars dated 12.05.05 and 14.02.06 wherein it was requested that all HODs will ensure that the Mother File Index Register should be traced/located and all files in holding whether live or dead should find a reference in the Mother File Index Register. During inspections by the Vigilance Division, it has been noticed that the Project Office and Divisions at Corporate Office have not taken suitable action in this regard.

It has been reported that on requisitioning the files/records by the Vigilance Team/IA Team, the records are not made available or delayed and due to non-availability of records to the Vigilance Division/IA Team has resulted in delay in submission of investigation reports or incomplete reports.

All HODs at Corporate Office and ZMs/CPMs/Addl. Director, CIRE are requested to systemize the filing system on priority basis and submit compliance report to the undersigned within a month.


(Arun Kumar)
Chief Vigilance Officer

No.REC/Vig./ii(214)/99/02

Dated: 03.05.07

To

1. All HODs at Corporate Office
2. All ZMs/CPMs/Addl. Director, CIRE
3. AM/Officer to CMD/Director (Fin.)/Director (Tech.)